

**APPENDIX II**

**EAST AYRSHIRE COUNCIL**

**DECENTRALISATION SUB-COMMITTEE OF THE POLICY AND RESOURCES  
COMMITTEE**

**MINUTES OF MEETING HELD ON THURSDAY 24 SEPTEMBER 1998 AT 1115  
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,  
KILMARNOCK**

**PRESENT:** Councillors Drew McIntyre, Ann Hay, Robert McDill, David Sneller, Tommy Farrell and Eric Jackson.

**ATTENDING:** Fiona Lees, Depute Chief Executive; Barbara Haughan, Director of Support Services; Roddy Wallace, Head of Administration; Bill Walkinshaw, Principal Administrative Officer; and Robert Beaton, Administrative Officer.

**APOLOGIES:** Councillors David Fulton, Ronald Brailsford and Kathleen Hall.

**CHAIR:** In the absence of the Chair, Councillor David Sneller was appointed to the Chair.

**TRAINING OF LOCAL COMMITTEE MEMBERS (Item 2, Page 1746)**

1. There was submitted a report dated 15 September 1998 (circulated) by the Director of Personnel Services which submitted proposals as to how the future training needs of Members and Community Representatives on Local Committees might best be met, following a review by the Director of Personnel Services.

It was agreed:-

- (i) to note the need to review the method of delivering training to Local Committee members;
- (ii) that the future of Local Committee training should be an issue which would be appropriate for discussion at the Annual Seminar for Community Representatives; and
- (iii) that a further report on the future of Local Committee training should be submitted to the Sub-Committee after the outcomes of the Annual Seminar and local Community Representatives questionnaire were available and that training arrangements in response to the issues highlighted in the report would be arranged accordingly.

**ANNUAL SEMINAR FOR COMMUNITY REPRESENTATIVES (Item 2, Page 2946)**

2. There was submitted a report dated 14 September 1998 (circulated) by the Director of Support Services which notified the Sub-Committee of progress on arrangements for developing an Annual Seminar for Community Representatives.

It was agreed:-

- (i) to note the progress to date by the Working Party on the proposals for the Annual Seminar for Community Representatives;

- (ii) to recommend that it be remitted to the Director of Support Services in consultation with appropriate Officers to progress the arrangements for the Annual Seminar;
- (iii) that the Director of Support Services submit an information report to all Local Committees advising of the progress on the Annual Seminar for Local Committee cycle commencing Tuesday 29 September to Tuesday 20 October 1998; and
- (iv) that the Director of Support Services submit a report on the outcome of the Seminar to this Sub-Committee and the appropriate cycle of Local Committees thereafter.

**INFORMATION AND ADVICE PROVISION - CROSSHOUSE (Item 3, Page 3725)**

3. There was submitted a report dated 9 September 1998 (circulated) by the Director of Support Services which reported on the progress made to review options regarding Information and Advice Services in Crosshouse.

It was agreed to receive a more detailed report on the options regarding Information and Advice Services at the next meeting following the outcome of the investigation Panel's visit.

The meeting terminated at 1122 hours.